

ZONING AMENDMENT

Application Guide

All property in the Rural Municipality of Vanscoy is assigned a zoning designation, which allows certain uses, and contains development standards such as building setbacks and accessory building requirements. In certain circumstances, it may be possible to amend these zoning requirements.

Amendments to the Zoning Bylaw map involves changing the zoning designation of a particular parcel of land to allow the development of a specific land use not permitted by the present zoning designation. Amending Zoning Bylaw text may involve adding a specific land use designation to a particular Zoning District or changing the development standards within a Zoning District to accommodate certain aspects of a particular use.

Prior to applying for a Zoning Amendment, please review the following RM publications available from the municipal office or online at www.rmvenscoy.ca:

Official Community Plan – Bylaw No. 2/18
Zoning Bylaw – Bylaw No. 3/18

APPLICATION REQUIREMENTS

1. Submit a written request and any supporting materials to amend the Zoning Bylaw to the RM office.
2. Include payment to cover the appropriate application fees as follows:
 - \$200.00 to amend Zoning Bylaw text
 - \$200.00 to rezone from Class 2 or 3 to Class 1
 - \$400.00 to rezone from Class 1 or 3 to Class 2
 - \$600.00 to rezone from Class 1 or 2 to Class 3

Class 1 Districts: A
Class 2 Districts: C, M
Class 3 Districts: H, AR, CR1, CR2

*If an application proposed an amendment within two or more of the above categories, the sum of the amendment fees shall apply for all categories

APPLICATION PROCESS

1. **Development Officer Review** - The application will be examined by the Development Officer for conformance with the Official Community Plan, the Zoning Bylaw, and any other applicable policies and regulations. The Development Officer requests comments from municipal staff and other government agencies where applicable. A report is prepared for Council containing recommendations, concerns, or conditions of approval along with a recommendation of approval or denial.
2. **Public Notice** - If Council provides first reading of the Bylaw amendment, a date for a public hearing will be set. A public notice for the hearing will be printed a local newspaper, at the cost of the applicant in accordance with Section 3.12.1 of the Zoning Bylaw.
3. **Public Hearing** - The public hearing conducted by Council provides opportunity for input from all interested persons or groups. Council then considers the application together with the reports of the Development Officer and any written or verbal submission received.
4. **Decision of Council** - Council may approve or deny the proposed bylaw amendment following the public hearing. If approved, Council will provide a second and third reading and pass the Bylaw. The approved Bylaw is submitted to the Ministry of Government Relations for Ministerial Approval, along with all supporting documentation.
5. **Ministerial Approval** - The Bylaw is in effect once it receives Ministerial Approval. The Ministry returns a copy of the approved Bylaw to the RM and the Development Officer notifies the applicant of the Minister's decision.

APPLICATION TIMELINE

Please expect the Zoning Amendment application review period to take approximately 10-12 weeks excluding the timeline associated with Ministerial review and approval.



Office Address:
300 Main Street
Vanscoy SK S0L 3J0

Mailing Address:
Box 187
Vanscoy SK S0L 3J0

Phone: 306-668-2060
Fax: 306-668-1338

Website: www.rmvenscoy.ca
Email: rm345@sasktel.net