

**RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street Vanscoy, Saskatchewan Thursday, May 11, 2023*

Reeve: Leonard Junop  
Councillors

Division 1: James Harvey  
Division 2: Jeff Colborn ABSENT  
Division 3: Jeff Kielo

Division 4: Brandon Little  
Division 5: Liana Larson  
Division 6: Dean Gregory

Administrator Leanne Mack  
Assistant Administrator Heather Fantie

Reeve Leonard Junop called the meeting to order at 9:00 am C.S.T.

**Conflict of Interest Declaration**

None

**Approval of Agenda**

01-05-2023 Larson: That the agenda be accepted as presented.

*Carried*

**Approval of Minutes**

02-05-2023 Harvey: That the minutes of the Regular Meeting of Council held on Thursday, April 13, 2023 be approved as presented.

*Carried*

**Statement of Financial Activities**

03-05-2023 Kielo: That the Statement of Financial Activities for the month of April 2023 be accepted as presented.

*Carried*

**List of Accounts for Approval**

04-05-2023 Little: That the accounts submitted for payment totaling \$232,772.18 as per attached listing of voucher Nos.10815 -10852 and electronic transfer Nos. 511-537;  
AND FURTHER THAT the April 3-30, 2023 & April 1-30, 2023 payroll transferred by direct deposit through Paymate in the amount of \$50,112.40, as attached hereto and forming a part of these minutes, be approved for payment.

*Carried*

**Monthly Bank Reconciliation**

05-05-2023 Kielo: That the Bank Reconciliations for the month of March 2023 be approved as presented.

*Carried*

*Superintendent Loewen joined the meeting at 9:15 am  
To discuss general municipal maintenance operations*

4M

**Dust Control Policy 2-2023**

06-05-2023 Little: That Council approve the amendment to the Dust Control Policy 2-2023.

*Carried*

**2023 Gravel Tender**

07-05-2023 Harvey: Gravel Tender 2023-02RM345, closing date was May 9<sup>th</sup>, 2023 at 4:00 pm, and the following tenders were submitted:

| <u>Company/Person:</u>      | <u>Bid amount:</u>   |
|-----------------------------|--|
| Henry Klop                  | \$12.00/metric ton<br>Loading Trucks \$1.00/ metric ton if required<br>Hauling \$0.23/ton/KM |
| Celtic Contracting          | \$14.25/metric ton<br>\$0.43.ton/mile  |
| WF Botkin Construction Ltd  | \$16.85/ cu. Yards<br>No hauling   |
| Silver Eagle Excavating Ltd | Hauling only \$135.00/hour<br>Semi and tridem trailer  |

That Council award the Gravel Tender 2023-02RM345 to Henry Klop for the submitted bid of \$12.00/metric ton and \$0.23/ton/KM. All gravel must be ready to haul by November 30, 2023.

*Carried*

**Northern Blacktop – Request for Road Maintenance Agreement**

08-05-2023 Kielo: That Council authorize entering into a road maintenance agreement 01-2023 with Northern Blacktop, for the purpose of hauling approximately 25,000 tonnes of aggregate sporadically throughout the summer months, in accordance with the conditions identified within the Road Maintenance Agreement.

*Carried*

**Rice Lake Sand & Gravel – Request for Road Maintenance Agreement**

09-05-2023 Gregory: That Council authorize entering into a road maintenance agreement 02-2023 with Rice Lake Sand & Gravel, for the purpose of hauling approximately 20,000 tonnes of rock & sand in accordance with the conditions identified within the Road Maintenance Agreement.

*Carried*

**Offer to Purchase –Water Trailer**

10-05-2023 Kielo: That Council approve the sale of the Alwest Tanker 1982 VIN #2A4PS2254CEA9002, as is, to Riley Burwell for \$500.00.

*Carried*

**Purchase of Clay – Rayburn**

11-05-2023 Larson: That Council approve the purchase of 3,000 yards of clay from Don Rayburn for the price of \$1.00 per yard to be coordinated by Superintendent Loewen

*Carried*

*Superintendent Loewen exited the meeting at 10:10 am*

4m

*Chad Watson - Urban Systems  
joined the meeting at 10:11 am  
to present the May Planning & Development Report*

**Planning & Development Report**

12-05-2023 Larson: That the Planning & Development Report be accepted as presented.

*Carried*

**Bylaw 09-2023 – Zoning Bylaw Amendment – 1<sup>st</sup> Reading**

13-09-2023 Kielo: That Bylaw No. 09-2023, being a bylaw of the Rural Municipality of Vanscoy No. 345 to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 09-2023**

14-03-2023 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on proposed Bylaw No. 09-2023, being a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, June 8<sup>th</sup>, 2023 at 10:30 am CST.

*Carried*

**Home Based Business Application SE 26-36-08 W3**

15-05-2023 Larson: That Council consider the application of the applicant to operate a sign printing company as a home based business on Parcel E Plan 85S10089 Ext 1 SE 26-36-08 W3 at the June 8, 2023 meeting and that a copy of a notice of the application be mailed to each assessed owner of property within 75 metres of the subject property.

*Carried*

**Subdivision Application – E ½ & W ½ 22-34-06 W3**

16-05-2023 Harvey: That the application of Kinzie Farms Ltd. to subdivide a portion of the road allowance between E ½ & W ½ 22-34-06 W3 creating two new parcels as shown on the Plan of Proposed Subdivision prepared by Meridian Surveys Ltd. dated May 5, 2023 to accommodate the closure of the road allowance be APPROVED subject to Proposed Parcels A & B being parcel tied to NE & SE 21-34-06 W3.

*Carried*

**Suspend Meeting**

17-05-2023 Harvey: That we suspend the Regular Council meeting for the purpose of opening the Public Hearings at 10:30 am.

*Carried*

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## Public Hearing for Proposed Bylaw No. 05-2023

*Reeve Junop formally opened the Public Hearing at 10:30 am C.S.T. to receive any comments and submissions regarding Proposed Bylaw 05-2023, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public.

**Intent of Application:** The proposed Bylaw No. 05-2023 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 12.5 Regulations is amended by adding the following subsection:

12.5.3 Keeping of Animals

- (1) Livestock and poultry will be permitted in numbers not exceeding 1 animal unit per hectare. All other animals shall be limited to domestic pets of the residents of the site, but in no case shall the numbers exceed that equal to one animal unit.
- (2) Where an AR parcel has been subdivided from a quarter section for an existing yard site that is associated with an agricultural operation on the remainder of the quarter section there are no limits on the number of animal units.

*Administrator Leanne Mack presented the written report regarding the amendment to Bylaw 05-2023, as submitted by Development Officer Chad Watson*

**Public Comments:** One written comment was received stating the bylaw lists 2 different classes of population in the RM, the first group listed has limitations to 1 animal unit per hectare the second group states that someone in an agricultural operation can subdivide a homestead off of quarter section and have unlimited amount of animal units. How would the bylaw deal with a resident who wants to start a business in the agriculture district that doesn't have a quarter? This bylaw would deter business opportunities, people that have land whether big or small should have to abide by the same rules, either limit 1 animal per hectare or follow paragraph 1 or unlimited as mentioned in paragraph 2. What is the rationale behind this amendment?

Chad Watson commented on the above concerns received by explaining the following:

- limiting the number of animal units relates directly to having the land to accommodate the animal units; for example being able to handle the manure from the animals, the more land the more room to spread the manure whereas on the smaller acres there is no room to deal with the manure or even space for the numerous animals.
- Uses in Agricultural Residential District - AR are regulated differently than in the Agricultural District - A, if a person wanted to change the use of the property an application to rezone would need to be completed and submitted to Council for review/approval.

One in person discussion and two telephone calls were also received, none of the people were against the bylaw just wondering why council was implementing the bylaw and how it would affect their property.

*Reeve Junop closed the Public Hearing of Bylaw No. 05-2023 at 11:01 am*

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## Public Hearing for Discretionary Use - Accessory Dwelling to an Agricultural Operation

*Reeve Junop formally opened the Public Hearing at 11:02 am C.S.T. to receive any comments and submissions relating to the application submitted by the property owners, to move a park model trailer onto the site as a secondary residence*

**Attendees from the Public:** There were no attendees from the public.

**Intent of Application:** Moving a park model trailer onto the site as a secondary residence to be used as an accessory use to the agricultural operation on the remainder of the quarter section.

*Administrator Leanne Mack presented the written report regarding the discretionary use application, as submitted by Development Officer Chad Watson*

**Public Comments:** Notice of application for the accessory dwelling was sent out to all landowners within 75 metres of the subject parcel. Six notifications were mailed out, one response was received with no concerns.

*Reeve Junop closed the discretionary use hearing at 11:03 am*

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### Reconvene Meeting

18-05-2023 Kielo: That the Regular Meeting of Council reconvene at 11:03 am.

*Carried*

### Rescind Resolution – 1<sup>st</sup> reading Bylaw 05-2023

19-05-2023 Little: That Resolution No. 10-04-2023 for 1<sup>st</sup> Reading of Bylaw No. 05-2023, being a Bylaw to amend the RM of Vanscoy Zoning Bylaw 3/18, by adding policy for the keeping of animals on Agricultural Residential parcels, be rescinded due to re-wording of the bylaw.

*Carried*

### Discretionary Use Application – Parcel A Plan 101835301 Ext 0 SW 24-34-09 W3

20-05-2023 Kielo: That the application of the property owner's to move a park model trailer onto Parcel A Plan 101835301 Ext 0 SW 24-34-09 W3 as an accessory to the agricultural operation on the remainder of the quarter section be APPROVED subject to:

- i. Bylaw 09-2023 receiving approval from the Minister of Government Relations;
- ii. The residents of the existing dwelling and the proposed dwelling being involved in the operation of the agricultural use on the remainder of the quarter section; and
- iii. The trailer being moved off of the property once it is no longer used for residents that are involved in the operation of the agricultural use on the remainder of the quarter section.

*Carried*

*Chad Watson exited the meeting at 11:13 am*

*Melissa Brewer – Jensen Stromberg joined the meeting at 11:13 am  
To discuss the 2022 audited financial statements*

*Melissa Brewer exited the meeting at 11:26 am*

*Roland Rusnell joined the meeting at 11:30 am  
To discuss the decision of Council to vacate the Delisle & District Fire Commission (DDFC) (the following is not verbatim but a summary of talking points)*

- *Speaking as a Delisle resident, a community that would be affected by the loss of the RM from the Fire Commission, and as a citizen concerned for the well-being of others and as a former officer of the DDFC*
  - *Appreciates the time and opportunity to speak at the meeting*
    - *Pleased to hear about mediation*
  - *Creating a dialogue with the constituents as to why this decision was made*
    - *Interest of the constituents*
    - *Use of the command vehicle*
    - *Spoke highly of the Fire Chief*
  - *How much the RM is paying to the Fire Commission*
    - *Spoke of his time as a volunteer on the DDFC*
      - *Affordability of fire departments*
  - *Communication between the Town and the Village*
    - *Accountability*
- *Petition has been started to gain enough signatures to force a referendum*

*Councilor Kielo responded to some of Roland's comments with the following:*

- *A draft policy for the use of the command vehicle is currently being worked on by the Commission as there are concerns because the vehicle is unlicensed, working with SGI*
- *Accountability with inflationary pressures – RM made a motion last year to increase levy by \$5 in the next 3 years the Village of Vanscoy & Town of Delisle voted this down, the RM is trying to correct running in a deficit year after year*
- *Personal issues will not be playing a part of the decisions as all of Council votes on matters*

*Roland Rusnell exited the meeting at 11:47 am*

### **Snake Trail Road**

21-05-2023 Harvey: That Council approve the naming of Snake Trail Road, in accordance with *The Municipalities Act* section 17(1), described as:

South of Kinzie Road (Twp Rd 343) registered plan CJ5899 to St. Martins Road (Twp Rd 342) registered plan CG5326; AND FURTHER THAT Superintendent Loewen proceed with ordering the signs.

*Carried*

### **Recess**

22-05-2023 Larson: That this meeting recess at 12:18 pm for 20 minutes.

*Carried*

**Reconvene meeting**

Reeve Junop called the meeting to order at 12:47 pm

*Police Chief Mochoruk joined the meeting at 12:47 pm  
To discuss municipal policing matters*

*Assistant Administrator Fantie joined the meeting at 12:52 pm*

**Telmatik – Alert & Notification System**

23-05-2023 Gregory: That council approve the membership with Telmatik – Alert and Notification System to access its Express Message platform for a monthly fee of \$249.17 and a one-time set up fee of \$500.00, designed for message sending in accordance with the following options:

- Alert/message sending by SMS (text message)
- Alert/message sending by email
- Alert/message sending by automated phone call including:
  - Text-to-speech synthesis system (TTS);
  - Leave a message on the contact's voice mail

AND FURTHER THAT the Administrator be approved to sign the agreement on the municipality's behalf.  
*Carried*

**Bylaw Court Clerk Appointment**

24-05-2023 Little: That the following appointment for a Bylaw Court Clerk be approved by Council for the remainder of 2023 year:

- Heather Fantie

*Carried*

*Wayne Roger – Fire Marshall, Province of Saskatchewan joined the meeting at 1:00 pm  
To discuss fire service regulations/standards:*

*Police Chief Mochoruk exited the meeting at 1:03 pm*

*Wayne Roger exited the meeting at 1:57 pm*

*Councilor Little exited the meeting at 1:57 pm*

*Councilor Little joined the meeting at 2:09 pm*

**Reports of Administration**

25-05-2023 Harvey: That the Reports of Administration and Council Committees and other Bodies be accepted as submitted or as verbally presented.

*Carried*

**Closed Session**

26-05-2023 Larson: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act Part III* for discussion of Solicitor-client privilege at 2:16 pm.

*Carried*

*Rescund  
Res #.  
29-08-2023*

Names of parties present during closed session: Leonard Junop, James Harvey, Jeff Kielo, Brandon Little, Liana Larson, Dean Gregory, Heather Fantie & Leanne Mack.

**Closed Session Ends**

27-05-2023 Harvey: That Council move out of closed session and that the Public Meeting resume at 2:42 pm.

*Carried*

**Delisle & District Fire Department**

28-05-2023 Kielo: That Council agree to enter into the mediation process with the Fire Commission representatives from the Town of Delisle and the Village of Vanscoy. As a sign of good faith, should all the Fire Commission representatives decided to proceed with mediation, the Rural Municipality of Vanscoy No. 345 Council will cease all future planning efforts and dedicate our efforts to the mediation process.

*Carried*

**Bylaw No.08 -2023 – Traffic Bylaw 1<sup>st</sup> Reading**

29-05-2023 Little: That Bylaw No. 08-2023, being a bylaw to regulate the operation & parking of vehicles, uncontrolled intersections and the use of the highways, be introduced and read a first time.

*Carried*

**2022 Audited Annual Financial Statements**

30-05-2023 Little: That Council approve the Audited Financial Statements for the year 2022 prepared by Jensen Stromberg.

*Carried*

**Financial Statements 2022 – Distribution to Ratepayers**

31-05-2023 Kielo: That with regard to publication of the Annual Financial Statement as required by section 185(3) *The Municipalities Act* we instruct the Administrator to publish the 2022 Financial Statement on the RM website and have a financial statement abstract mailed to all ratepayers with the annual tax notice.

*Carried*

**Traffic Count Program 2023**

32-05-2023 Junop: That Council acknowledge the 2023 traffic count and vehicle classifications, with no changes, for the Rural Municipality of Vanscoy No. 345.

*Carried*

**Municipal Hail Insurance – List of Applications for Withdrawal**

33-05-2023 Kielo: That Council approve the List of Applications for Withdrawal of Land from Municipal Hail for the below properties as per section 19 & 20 of *The Municipal Hail Insurance Act, 1978*:

- SW 31-34-07 W3
- NE 09-34-06 W3
- SE 09-34-06 W3

*Carried*

**Proposed Irrigation Development – NW/NE/SE 35-34-07 W3, NW/SW 36-34-07 W3, NW 25-34-07 W3**

34-05-2023 Harvey: That Council has no objection to the proposed irrigation development located on the NW/NE/SE 35-34-07 W3, NW/SW 36-34-07 W3, NW 25-34-07 W 3 and will allow the applicant to place the pipeline in the RM road allowance, and that the applicant coordinate with Superintendent Loewen regarding the road construction.

4M



*Carried*

**Proposed Irrigation Development – SW 35 & N ½ 26-34-07 W3**

35-05-2023 Harvey: That Council has no objection to the proposed irrigation development located on the SW 35 & N ½ 26-34-07 W3 and will allow the applicant to place the pipeline in the RM road allowance, and that the applicant coordinate with Superintendent Loewen regarding the road construction.

*Carried*

**Tax Abatements**

36-05-2023 Little: That Council approve the tax abatement on the following properties due to an office error and missed direct deposit that should have been posted in April:

1. Agrium Potash Led.

Roll #'s: 654-660, 654-660,-666, 682-685, 688-693, 704-709, 711-715, 741-746, 754, 2220-2258 & 2338

Municipal Taxes \$1.19  
 School Taxes \$354.26  
 Potash \$216.09  
 Total \$571.54

2. NW 30-36-08 W3

Roll # 2052

Municipal Taxes \$14.65  
 School Taxes \$9.61  
 Total \$24.26

*Carried*

**RoaData April Activity Reports**

37-05-2023 Larson: That the Overweight Permit Reports from April submitted by RoaData be accepted as presented.

*Carried*

**Proposed Grants & Contributions Policy 3-2023**

38-05-2023 Gregory: That the Grants & Contributions Policy 3-2023, be approved by Council as presented.

*Carried*

**Administrator Holidays**

39-05-2023 Gregory: That Council approve the Administrator's request for holidays June 19, July 17-20, August 21 & September 15&18, December 22, 27-29, 2023 & Jan 2, 2024.

*Carried*

**Clearing the Path – Agreement Update**

40-05-2023 Kielo: That Council acknowledge the updates that have been made to the existing Clearing the Path agreement; AND FURTHER THAT the Reeve and Administrator are authorized to sign the

agreement on the municipality's behalf.

*Carried*

**Proposed Irrigation Project**

41-05-2023 Harvey: That Council has no objection to the proposed irrigation development located West of the North South boundary of section 34-33-06 W3 and will allow the applicant to place the pipeline in the RM road allowance subject to the following conditions:

- the applicant coordinate with the Superintendent and division councilor for all road construction; and
- required permits be obtained from all approving authorities.

*Carried*

**Communications**

42-05-2023 Kielo: That all communications be accepted as presented and filed as received.

*Carried*

**Adjournment**

43-05-2023 Larson: That this meeting adjourned at 3:15 pm.

*Carried*

Minutes adopted by resolution of Council on the 8<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator