

**RURAL MUNICIPALITY OF VANSCOY NO. 345**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street Vanscoy, Saskatchewan Thursday, July 13, 2023*

Reeve: Leonard Junop  
Councilors

Division 1: James Harvey  
Division 2: Jeff Colborn ABSENT  
Division 3: Jeff Kielo

Division 4: Brandon Little  
Division 5: Liana Larson  
Division 6: Dean Gregory

Administrator Leanne Mack

Reeve Leonard Junop called the meeting to order at 9:01 am C.S.T.

*Superintendent Loewen joined the meeting at 9:01 am  
To discuss general municipal maintenance operations*

**Conflict of Interest Declaration**

None

**Agenda**

01-07-2023 Larson: That the agenda be accepted as presented.

*Carried*

*Councilor Gregory joined the meeting at 9:02 am*

**F550 Emission Delete Program**

02-07-2023 Gregory: That Council approve Superintendent Loewen to proceed with the emissions delete program of the F550 Unit 4 in the approximate amount of \$1,500.00.

*Carried*

**Road Sign & Approach Policy**

03-07-2023 Kielo: That Council approve the Road Sign Policy and Approach Policy.

*Carried*

**Rural Integrated Roads for Growth (RIRG) Funding Approval**

04-07-2023 Little: That Council acknowledge the letter dated June 22, 2023 received from Saskatchewan Association of Rural Municipalities (SARM) on behalf of the Rural Integrated Roads for Growth program informing the RM of Vanscoy of approval for funding assistance on the road project application submitted in July 2022; AND FURTHER THAT the Reeve and Administrator are authorized to execute the Rural integrated Roads for Growth capital project funding agreement on the Municipalities behalf.

*Carried*

*Superintendent Loewen exited the meeting at 9:29 am*

*Jodi Henares (Planner) & Chad Watson (Urban Systems)*

*joined the meeting at 9:30 am  
To present the July Planning & Development Report*

*Trisha Larson & Steven Hoppe entered the meeting at 9:30 am  
To discuss their discretionary use application*

**Planning & Development Report**

05-07-2023 Larson: That the Planning & Development Report be accepted as presented.

*Carried*

**Discretionary Use Application NW 34-34-07 W3 Parcel A**

06-07-2023 Harvey: That the application submitted by the property owner's to operate a home-based business consisting of an automotive repair shop on Parcel A 101469595 Ext 87, NW 34-34-07 W3 be considered at the August 10<sup>th</sup>, 2023 Council meeting and that a copy of a notice of the application be mailed to each assessed owner of property within 75 metres of the subject property.

*Carried*

**Suspend Meeting**

07-07-2023 Little: That we suspend the regular council meeting for the purpose of opening the Public Hearings at 9:45 am.

*Carried*

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**Public Hearing for Proposed Bylaw 05-2023**

*Reeve Junop formally opened the Public Hearing at 9:46 am  
to receive any comments and submissions regarding proposed Bylaw 05-2023, being a Bylaw to amend  
Bylaw No. 3/18, known as The Zoning Bylaw*

**Attendees from the Public:** There were no attendees from the public

1. **Intent of Application:** Section 12.5 Regulations is amended by adding the following subsection:

12.5.3 Keeping of Animals

- (1) Livestock will be permitted in numbers not exceeding 1 animal unit per hectare.
- (2) Poultry will be permitted in numbers not exceeding 0.25 animal units per hectare.
- (3) All other animals shall be limited to domestic pets of the residents of the site, but in no case shall the numbers exceed that equal to one animal unit.

*Administrator Leanne Mack presented the written report regarding the proposed Bylaw, as submitted by  
Development Officer Jodi Henares*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

*Reeve Junop closed this Public Hearing at 9:49 am*

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## Public Hearing for Proposed Bylaw 10-2023

*Reeve Junop formally opened the Public Hearing at 9:49 am to receive any comments and submissions regarding Proposed Bylaw 10-2023, being a Bylaw to amend Bylaw No. 3/18, known as The Zoning Bylaw.*

**Attendees from the Public:** There were no attendees from the public.

**Intent of Application:** Proposed Bylaw No. 10-2023 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning from A – Agricultural District to M – Industrial District that portion of NE 18-35-07-W3 Ext 2.

*Administrator Leanne Mack presented the written report regarding the proposed Bylaw, as submitted by Development Officer Jodi Henares*

**Public Comments:** No written or verbal comments or telephone calls from the public were received.

*Reeve Junop closed this Public Hearing at 9:49 am*

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### Reconvene Meeting

08-07-2023 Little: That the Regular Meeting of Council reconvene at 9:50 am.

*Carried*

### Bylaw No. 05-2023 – Zoning Bylaw Amendment - 2<sup>nd</sup> Reading

09-07-2023 Kiolo: That Bylaw No. 05-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

*Carried*

### Bylaw No.05-2023 – Zoning Bylaw Amendment- 3<sup>rd</sup> Reading & Adoption

10-07-2023 Harvey: That Bylaw No. 05-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

*Carried*

### Bylaw No. 10-2023 – Zoning Bylaw Amendment - 2<sup>nd</sup> Reading

11-07-2023 Little: That Bylaw No. 10-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

*Carried*

### Bylaw No.10-2023 – Zoning Bylaw Amendment- 3<sup>rd</sup> Reading & Adoption

12-07-2023 Larson: That Bylaw No. 10-2023 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

*Carried*

### Proposed Servicing Agreement LSD 9 NE 33-36-07 W3

13-07-2023 Harvey: That Council enter into a servicing agreement with the property owners located at LSD 9 NE 33-36-07 W3 in accordance with section 172 of *The Planning and Development Act, 2007*; AND FURTHER THAT the Reeve and Administrator be authorized to execute the agreement on the municipalities behalf.

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*[Handwritten signature]*

*Carried*

**Possible Zoning Bylaw Amendment - Development Permits for Accessory Farm Buildings & Structures**

14-07-2023 Little: That Council authorize Jodi Henares to prepare an amendment to the Zoning Bylaw section 3.3.1 regarding developments not requiring permits for accessory farm buildings & structures. Currently section 3.3.1(1) does not require development permits for accessory farm buildings & structures; however the recommendation is to amend section 3.3.1 by removing subsection (1) in its entirety by removing this section any type of development within the RM will be required to obtain a development permit. The draft amending bylaw will be presented for Council's consideration at the August 10, 2023 regular meeting.

*Carried*

**Rezoning Application – Parcel A NE 18-34-06 W3**

15-07-2023 Harvey: That council approve the application submitted by the property owner's to rezone from CR2 – Medium Density Country Residential to CR1 – Low Density Country Residential Parcel A, Plan 88S01319 Ext 164, NE 18-34-06 W3 in order for the zoning to reflect the parcel size, subject to:

- I. The applicant being responsible for all costs associated with the rezoning; and
- II. The Bylaw amendment receiving ministerial approval by the Ministry of Government Relations.

*Carried*

**Bylaw No. 13-2023 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

16-07-2023 Kielo: That Bylaw No.13-2023, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 13-2023**

17-07-2023 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, August 10, 2023 at 9:45 am CST.

*Carried*

*Chad Watson - Urban Systems  
exited the meeting 10:25 am*

**Approval of Minutes**

18-07-2023 Kielo: That the minutes of the Regular Meeting of Council held on Thursday, June 8, 2023 be approved as presented.

*Carried*

**Property Non-Compliant with Zoning Bylaw – Parcel M SW 32-34-06 W3**

19-07-2023 Harvey: That Council instruct Jodi Henares to send correspondence to the property owner's, regarding the letter sent dated June 22, 2023, for the unauthorized secondary dwelling unit located on Parcel M SW 32-34-06 W3 resulting in contravention of the RM of Vanscoy Zoning Bylaw 3/18, stating that in order to be compliant with the Zoning Bylaw the kitchen must be removed from the secondary dwelling unit by August 15, 2023.

*Carried*

**Extension Order to Remedy - Parcel C NE 23-36-07 W3**

20-07-2023 Little: That upon request for an extension from the property owner's, regarding the Order to

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Remedy for the use of a camper or travel trailer as a residential use located on Parcel C NE 23-36-07 W3 resulting in contravention of the RM of Vanscoy Zoning Bylaw 3/18, Council authorize the issuance of an extension until August 30, 2023 in order to become compliant.

*Carried*

**Order to Remedy – Parcel A NE 13-34-08 W3**

21-07-2023 Harvey: That the Administrator acting in the capacity of the development officer, in consultation with the Municipal Solicitor, is hereby authorized to issue an order to remedy to the property owner(s) or occupant(s) of the property located on Parcel A NE 13-34-08 W3, requiring them to undertake the following work in order to be complaint with the Zoning Bylaw 3/18:

- Take all measures necessary to repair the dilapidated building located on the land, and place it in a state which is not dangerous to the public and is not unsightly and untidy;
- Take all measures necessary to render the land, the Building, the structures and the personal property located on and stored upon on the land into a sightly and tidy state;
- Remove to a legally authorized location all junked vehicles present on the Land;
- Remove all sharp and dangerous objects located upon the land, or store such objects in a manner that shall ensure that they are not dangerous to the public;
- Organize and neatly stack and elevate all building materials, other materials, scrap metal, equipment, Boxes and other similar items as required by the Bylaw;
- Place the fence into a reasonable state of repair;
- Place the land into a sightly and tidy state; and
- Call for an inspection by the Designated officer to confirm compliance.

Said work to be completed on or before 60 days from the date the notice is sent.

*Carried*

*Jodi Henares exited the meeting at 10:50 am*

*Cory Buekart was permitted to address Council regarding policing in the Village of Vanscoy 10:50 am  
Council directed him to the RCMP for any issues regarding policing in the Village*

*Police Chief Mochoruk joined the meeting at 10:55 am*

*Police Chief Mochoruk exited the meeting at 11:39 am*

**Statement of Financial Activities**

22-07-2023 Little: That the Statement of Financial Activities for the month of June 2023 be accepted as presented.

*Carried*

**List of Accounts for Approval**

23-07-2023 Gregory: That the accounts submitted for payment totaling \$428,739.81 as per attached listing of voucher Nos.10891-10934 and electronic transfer Nos. 570-598;

AND FURTHER THAT the June 1-30 & June 1-25, 2023 payroll \$55,290.01 and May 1-31, 2023 Council

Indemnity \$7,486.02 transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

*Carried*

**Monthly Bank Reconciliations**

24-07-2023 Kielo: That the Bank Reconciliations for the month of May 2023 be approved as presented.

*Carried*

**Recess**

25-07-2023 Junop: That this meeting recess at 12:04 pm for 20 minutes.

*Carried*

**Reconvene meeting**

Reeve Junop called the meeting to order at 12:40 pm

**Delisle & District Fire Commission**

26-07-2023 Harvey: In light of the Rural Municipality of Vanscoy's continuing efforts to work towards reconciliation with the Delisle & District Fire Commission, the RM Council agree to the recommendation brought forward from Councilor Harvey to meet with the respective Councils from the Village of Vanscoy and Town of Delisle. Council has suggested some potential dates of August 1-4, 2023 and will await response from the Village and Town to confirm if any of the above dates are agreeable to all parties.

*Carried*

**Delisle & District Fire Commission**

27-07-2023 Little: That Council acknowledge Reeve Junop resignation from the Delisle & District Fire Commission and that Council thank Reeve Junop for all his hard work and dedication as a fire commission representative; AND FURTHER THAT Councilor Dean Gregory be appointed to the Delisle & District Fire Commission.

*Carried*

*Councilor Harvey declared a conflict of interest at 1:24 pm*

**Agreements with landowner's – Gravel Piles**

28-07-2023 Kielo: That we instruct the Administrator in consultation with the Municipal Solicitor to prepare a draft agreement regarding the storage of RM gravel between the Rural Municipality of Vanscoy No. 345 and the property owner's for Council's consideration at the August 10, 2023 regular meeting.

*Carried*

*Councilor Harvey abstained from voting*

**Reports of Administration**

29-07-2023 Harvey: That the Reports of Administration and Council Committees and other Bodies be accepted as presented.

*Carried*

**Avondale Cemetery – Survey of Plot Layout**

30-07-2023 Junop: That Council authorize Webb Surveys, Saskatoon SK, to complete a survey, with a new plot layout, of the Avondale Cemetery for Council's consideration at the August 10, 2023 regular meeting.

*Carried*

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**Collective Bargaining Agreement**

31-07-2023 Harvey: That we ratify the collective bargaining agreement; AND FURTHER THAT the Reeve and Administrator be authorized to execute the agreement on the municipalities behalf.

*Carried*

**Bylaw 11-2023 – Fire Ban Bylaw - 1<sup>ST</sup> Reading**

32-07-2023 Little: That Bylaw No.11-2023, being a bylaw to enact a fire advisory or fire ban, be introduced and read a first time.

*Carried*

**Interest Abatement– NW 34-34-07 W3**

33-07-2023 Harvey: That Council approve the interest abatement on the following property:

- Roll 1731 100 NW 34-34-07 W3

Municipal Taxes \$8.17

School Taxes \$5.38

Total \$13.55

*Carried*

**HBI Office Plus Inc – Quote Office Chairs**

34-07-2023 Kielo: That Council approve the quote submitted by HBI Office Plus Inc Regina SK, for the purchase of the five (5) office chairs as quoted at an estimated cost of \$3,048.12 including taxes and delivery.

*Carried*

**Last Day – Office Clerk**

35-07-2023 Larson: That Council acknowledge the last day of the Office Clerk, Aleysha Pratchler as July 14, 2023 and wish her all the best in her future endeavors.

*Carried*

**RoaData – July Reports**

36-07-2023 Little: That the Overweight Permit Reports from July submitted by RoaData be accepted as presented.

*Carried*

**Void Cheque**

37-07-2023 Junop: That Council VOID cheque No. 10875 in the amount of \$3,750.00 (Incorrect Amount).

*Carried*

**Bylaw 12-2023 – Noise Bylaw - 1<sup>ST</sup> Reading**

38-07-2023 Gregory: That Bylaw No.12-2023, being a bylaw to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens of the RM, be introduced and read a first time.

*Carried*

**Bylaw No. 12-2023 – Noise Bylaw - 2<sup>nd</sup> Reading**

39-07-2023 Little: That Bylaw No. 12-2023 be given second reading.

*Carried*

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**Three Readings at One Meeting**

40-07-2023 Harvey: That Bylaw No. 12-2023 being a bylaw to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens of the RM, be given three readings at this meeting

*Carried Unanimously*

**Bylaw No. 12-2023 – Noise Bylaw- 3<sup>rd</sup> Reading & Adoption**

41-07-2023 Larson: That Bylaw No. 12-2023 being a Bylaw to protect, preserve and promote the safety, health, welfare, peace and quiet of the citizens of the RM, be read a third time and adopted.

*Carried*

**Six Month Notices – Tax Enforcement**

42-07-2023 Kielo: That the Municipality be authorized under Section 22(1) *The Tax Enforcement Act* on or after July 13, 2023 to commence proceedings to request title with respect to the following described lands:

ROLL	LEGAL LAND DESCRIPTION	AMOUNT OWING	TITLE NUMBER
867 000	SW 23-36-08 Blk/Par D Ext o	\$2,036.48	152736925
1668 000	SW 32-34-06 W3	\$35,185.43	129663490
959 100	NW 12-34-09 W3 LSD 13 & 14	\$7,054.79	146616813
1707 000 2425 000	NW 15-34-07 W3 PAR B LSD 11 & 12	\$4,130.78	154529545
1740 000	SW 01-35-07 W3 PAR B LSD 3 & 6	\$4,424.36	139488306
907 200	NW 34-36-08 W3 PAC C LSD 11 & 14	\$6,894.74	139097795
2015 000	NE 22-36-08 W3 PAR D LSD 9 & 16	\$4,677.36	137991437
1823 500	SW 01-36-07 W3 LOT 5 BLK 1	\$3,114.22	152003539
1891 100	SE 31-36-07 W3 LSD 7 & 8	\$2,692.10	108877876
2171 000	NE 22-34-07 W3 LSD 9	\$748.88	113968424
898 100	NE 32-36-08 W3 PAR A	\$1,175.96	129320647
2190 000 2190 100	SW 17-34-06 W3 BLK/PAR U EXT 20	\$1,266.23	111256231
1310 200 1310 200	NW 24-36-07 W3 LSD 11 EXT 37 NW 24-36-07 W3 LSD 12 EXT 38	\$151.04	140094547 140094536
1065 000	SW 01-35-09 W3	\$685.87	152015789
1986 000	SW 02-35-08 W3 PAR A	\$1,577.08	108266272

*Carried*

**Communications**

43-07-2023 Harvey: That all communications be accepted as presented and filed as received.

*Carried*

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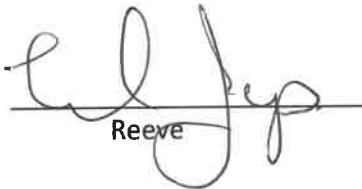


**Adjournment**

44-07-2023 Larson: That this meeting adjourned at 2:14 pm.

*Carried*

Minutes adopted by resolution of Council on the 10<sup>th</sup> day of August, 2023.



Reeve



Administrator