

RURAL MUNICIPALITY OF VANSKOY NO. 345

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM
of Vanscoy Council Chambers, #300 Main Street
Vanscoy, Saskatchewan
Thursday, September 18, 2025*

Reeve: Leonard Junop
Councilors

Division 1: James Harvey
Division 2: Jeff Colborn
Division 3: Jeff Kielo

Division 4: Brandon Little
Division 5: Liana Larson
Division 6: Dean Gregory ABSENT

Administrator Leanne Mack

Reeve Junop called the meeting to order at 8:56 am C.S.T.

Conflict of Interest Declaration

Reeve Junop declared a conflict Reeve Junop advised of a potential conflict of interest regarding agenda item 5.b & c – Rezone Application

Agenda

01-09-2025 Kielo: That the agenda be accepted as presented.

Carried

Approval of Minutes

02-09-2025 Larson: That the minutes of the Regular Meeting of Council held on Thursday, August 21, 2025 be approved as presented.

Carried

Statement of Financial Activities

03-09-2025 Little: The Statement of Financial Activities for the month of August 2025 be accepted as presented.

Carried

List of Accounts for Approval

04-09-2025 Colborn: That the accounts submitted for payment totaling \$6,152,838.37 as per attached listing of voucher Nos.11850-11880 and online banking Nos. 10400(duplicate numbers 10400-10403 from July 2025) - 10428; AND FURTHER THAT August 1-30, 2025 & July 21 – August 31, 2025 payroll \$67,762.12 and Council Indemnity July 1-31, 2025 \$3,895.77, transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

Carried

Monthly Bank Reconciliation

05-09-2025 Kielo: That the Bank Reconciliation for the month of July 2025 be approved as presented.

Carried

*Princes Guzman entered the meeting at 9:38 am
To present the planning & development report*

Reeve Junop declared a conflict of interest and exited the meeting at 9:42 am

Deputy Reeve Harvey chaired the meeting at 9:42 am

Suspend Meeting

06-09-2025 Little: That Council suspend the regular council meeting for the purpose of opening the Public Hearings at 9:43 am.

Carried

PUBLIC HEARING FOR PROPOSED BYLAW 16-2025

*Deputy Reeve Harvey formally opened the Public hearing at 9:43 am C.S.T.
to receive any comments and submissions regarding proposed bylaw 16-2025, being a bylaw to amend
bylaw No. 3/18, known as the Zoning Bylaw*

Attendees from the Public: There were no attendees from the public.

Princes Guzman presented the written report regarding the proposed bylaw.

Intent of Application: Proposed bylaw No. 16-2025 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Blk/Par A-Plan 101455107 Ext 23 SE-15-35-09-3, from AR – Agricultural Residential to A – Agricultural.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Deputy Reeve Harvey closed this Public Hearing at 9:44 am

Reconvene Meeting

07-09-2025 Larson: That the Regular Meeting of Council reconvene at 9:44 am.

Carried

Bylaw No. 16-2025 – Zoning Bylaw Amendment - 2nd Reading

08-09-2025 Colborn: That Bylaw No. 16-2025 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

Carried

Bylaw No.16-2025 – Zoning Bylaw Amendment- 3rd Reading & Adoption

09-09-2025 Kielo: That Bylaw No. 16-2025 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted at this meeting.

Carried

Reeve Junop joined the meeting at 9:45 am and resumed chairing proceedings

Bylaw No. 20-2025 – Zoning Bylaw Amendment – 1st reading

10-09-2025 Harvey: That bylaw No. 20-2025 being a bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given first reading.

Carried

Public Hearing

11-09-2025 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, October 16, 2025 at 9:45 am CST.

Carried

Subdivision Application – Parcel G & F, SW 18-36-07-3

12-09-2025 Little: That the application of the property owner to subdivide 2 parcels; one 10 acre & one 8.52 acre, of Parcel B Plan 101917425 SW 18-36-07-3, as shown as Parcels G & F on the Plan of Proposed Subdivision completed by Meridian Surveys Ltd dated August 13, 2025, be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision;
- ii. If Council would be willing to reduce the prescribed separation distances between the proposed residential parcels on the subject property to the nearby ILO with the provision of an agreement between the parties, subject to the applicants being responsible for all fees associated with registering the agreement on title; and
- iii. The applicant being responsible for the cost of the development fee requirement through a servicing agreement and the municipal reserve by cash-in-lieu.

Carried

Rezoning & Subdivision Application – Parcel A SE 08-34-07-3

Tabled

Bylaw 19-2025 -- Amend Zoning Bylaw 1ST Reading

Tabled

Public Hearing – Bylaw 19-2025

Tabled

Zoning/Official Community Plan Steering Committee Appointment

13-09-2025 Little: That Council appoint Princes Guzman as the representative for the steering committee for the Zoning/Official Community Plan project.

Carried

Closed Session

14-09-2025 Little: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act* Part III for discussion of strategic planning at 10:15 am.

Carried

Names of parties present during closed session: Leonard Junop, James Harvey, Jeff Kielo, Jeff Colborn, Liana Larson, Dean Gregory, Brandon Little, Leanne Mack & Princes Guzman.

Closed Session Ends

15-09-2025 Little: That Council move out of closed session and that the Public Meeting resume at 10:40 am.

Carried

Village of Vanscoy – Potable Water

16-09-2025 Little: That Council appoint Reeve Junop exploratory conversation with the village on partnering with the on potable water interest and capacity.

Terry Hoet entered the meeting at 10:41 a.m. to propose the development of a playground on MR2 Plan 101451800, located at SE 06-34-06-3.

He expressed interest in utilizing the municipal reserve (MR) as a community playground site, with plans to collect donations and organize volunteers to help clear the area. During the discussion, questions were raised regarding who would be responsible for maintaining both the yard site and the playground equipment. Reeve Junop requested a detailed site plan and a letter of support from local residents. It was also suggested that forming a community association could help facilitate and manage the project.

Terry Hoet exited the meeting at 10:52 am

*Danny Gray & Louie Aussant entered the meeting at 10:58 am
To discuss potable water and a potential fire/police building.*

Planning & Development Meeting

17-09-2025 Little: That Council & Administration work to facilitate a planning meeting as soon as feasible, allowing us to move forward efficiently and collaboratively on the potential fire/police building.
Carried

Recess

18-09-2025 Junop: That this meeting recess at 12:02 pm for 60 minutes.

Carried

Reconvene meeting

Reeve Junop called the meeting to order at 1:12 pm

Princes Guzman & Danny Gray & Louie Aussant did not reenter after reconvene

Councilor Kiello did not reenter after reconvene

Reports of Administration

19-09-2025 Larson: That the Reports of Administration and Council Committees and other Bodies be accepted as presented or verbally presented.

Carried

Bylaw No. 17-2025 -- Traffic Bylaw - 2nd Reading

20-09-2025 Harvey: That Bylaw No. 17-2025 being a Bylaw to being a bylaw to regulate the operation & parking of vehicles, uncontrolled intersections and the use of the highways, be given second reading.

Carried

Bylaw No.17-2025 –Traffic Bylaw- 3rd Reading & Adoption

21-09-2025 Little: That Bylaw No. 17-2025 being a Bylaw to being a bylaw to regulate the operation & parking of vehicles, uncontrolled intersections and the use of the highways, be read a third time and adopted at this meeting.

Carried

*Superintendent Loewen & Morgan Atchinson entered the meeting at 1:39 pm
Reeve Junop presented Morgan with a retirement plaque on behalf of Council, staff and the ratepayers, recognizing her hard work, dedication and contributions over the last 15 years. We wish you all the joy and fulfillment in this new chapter of your life.*

Superintendent Loewen & Morgan Atchinson Exited the meeting at 2:07 pm

RoaData May Activity Reports

22-09-2025 Colborn: That the Overweight Permit Reports from July 2025 submitted by RoaData be accepted as presented.

Carried

Amend June Council Meeting Minutes

17-09-2025 Little: That Council amend resolution #12-06-2025 by striking out “June” and replacing with “April”.

Carried

Signing Authority Amendments

18-09-2025 Little: That Council authorize the removal of Heather Fantie as a signing authority for the RM of Vanscoy No. 345 with the Royal Bank.

Carried

Request for Support – Resolution on Rural Fire Department Funding

19-09-2025 Junop: WHEREAS Saskatchewan experienced unprecedented wildfires in 2025, with approximately 2.73 million hectares (~6.75 million acres) burned across the province, causing significant damage to many municipalities, northern communities, parks, boreal forest lands, homes, and infrastructure; and

WHEREAS rural municipalities rely heavily on volunteer and community-based fire departments that are often underfunded and under-equipped, while the cost of essential fire equipment such as trucks, protective gear, breathing apparatus, and water-handling equipment has risen exponentially beyond what most rural municipalities can reasonably afford; and

WHEREAS new safety and training requirements, including the SPSA Minimum Standards Guide, along with NFPA and Fire Underwriters Survey standards for apparatus design and service life, while critical for firefighter and community safety, have further increased the financial burden on already struggling rural departments; and

THEREFORE BE IT RESOLVED that SARM lobby the Provincial and Federal Governments to establish sustainable funding programs and resource supports to help ensure rural fire departments can meet modern safety standards, acquire the equipment they need, and be prepared to respond effectively to wildfires and other emergencies.

Carried

Saskatchewan Assessment Management Agency (SAMA) Certificate of Confirmation

20-09-2025 Colborn: That Council acknowledge receipt of the Certificate of Confirmation from SAMA confirming the 2024 assessment roll for the Municipality as follows (percentage of values applied):

- Confirmed Exempt Assessment \$63,256,380
- Confirmed Taxable Assessment \$1,006,011,910
- Total \$1,069,268,290

Carried

293 Exemptions

21-09-2025 Harvey: That Council approve the following 293 exemptions in accordance with section 293 of *The Municipalities Act*:

ROLL NO.	LEGAL LAND DESCRIPTION	MUNICIPAL TAX LEVY	PRAIRIE SCHOOL TAX LEVY	TOTAL
46	Parcel A NW 21-34-06-3	\$510.17	\$379.52	\$889.69
187	NE 32-34-07-3	\$2,119.21	\$1,576.48	\$3,695.69

Proposed Well Decommissioning Application

22-09-2025 Larson: WHEREAS the Farm & Ranch Water Infrastructure Program (FRWIP) provides funding assistance for the decommissioning of unused wells; and

WHEREAS the well located on the property of Ervin Gerard is no longer in use and requires proper decommissioning in accordance with environmental and safety regulations;

That Council authorize the Administrator to submit an application to the Farm & Ranch Water Infrastructure Program on behalf of Ervin Gerard for the purpose of decommissioning the unused well.

Carried

Stars Annual Donation

23-09-2025 Little: That the RM of Vanscoy contribute to the Voluntary STARS Donation Program administered by SARM with a contribution of \$10,000.00 in accordance with the Grants & Contributions Policy.

Carried

Staff Appreciation

24-09-2025 Little: The Council will hold a staff appreciation event, with the date to be determined, at the municipal shop. This event is designed to recognize and celebrate the hard work and dedication of all staff members.

Carried

Agricultural Health & Safety Membership Renewal

25-09-2025 Colborn: That Council approve the Agricultural Health & Safety membership renewal in the amount of \$1,195.80.

Carried

Closed Session

26-09-2025 Little: That this meeting be closed to the public as per *The Local Authority Freedom of Information and Protection of Privacy Act* Part III for discussion of human resources at 2:14 pm.

Carried

Names of parties present during closed session: Leonard Junop, James Harvey, Jeff Kielo, Jeff Colborn, Liana Larson, Dean Gregory, Brandon Little & Leanne Mack.

Closed Session Ends

27-09-2025 Harvey: That Council move out of closed session and that the Public Meeting resume at 2:20 pm.

Carried

Communications

28-09-2025 Larson: That the Saskatchewan Association of Rural Municipalities communication be accepted as presented and filed as received.

Carried

Adjournment

29-09-2025 Larson: That this meeting adjourned at 2:30 pm.

Carried

Minutes adopted by resolution of Council on the 16th day of October, 2025.

Reeve

Administrator