

**RURAL MUNICIPALITY OF VANSCOY NO. 34**

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street Vanscoy, Saskatchewan Thursday, January 11, 2024*

Reeve: Leonard Junop (via conference call)  
Councillors

Division 1: James Harvey  
Division 2: Jeff Colborn  
Division 3: Jeff Kielo

Division 4: Brandon Little  
Division 5: Liana Larson  
Division 6: Dean Gregory

Administrator Leanne Mack  
Assistant Administrator Heather Fantie

Deputy Reeve James Harvey chaired the meeting

Deputy Reeve Harvey called the meeting to order at 9:02 am C.S.T.

**Conflict of Interest Declaration**

None

**Agenda**

01-01-2024 Gregory: That the agenda be accepted as presented.

*Carried*

**Approval of Regular Meeting Minutes**

02-01-2024 Little: That the minutes of the Regular Meeting of Council held on Thursday, December 14, 2023 be approved as presented.

*Carried*

**Statement of Financial Activities**

03-01-2024 Gregory: That the Statement of Financial Activities for the month of December 2023 be accepted as presented.

*Carried*

**List of Accounts for Approval**

04-01-2024 Junop: That the accounts submitted for payment totaling \$1,104,166.96 as per attached listing of voucher Nos.11123-11159 and electronic transfer Nos. 778-800;

AND FURTHER THAT the December 1-31 November 27-December 24, 2023 payroll \$62,539.93 and November 1-30 & December 1-31, 2023 Council Indemnity \$27,000.95 transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

*Carried*

**Monthly Bank Reconciliation**

05-01-2024 Kielo: That the Bank Reconciliations for the month of December 2023 be accepted as presented.

*Carried*

*Jodi Henares – Planner joined the meeting at 9:21 am to present the December Planning & Development Report*

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**Subdivision Application – Wildrose Cemetery Expansion NE 24-35-08 W3**

06-01-2024 Kiolo: That the application to subdivide and create proposed Parcel C on NE-24-35-08-3 as shown on the Plan of Proposed Subdivision prepared by Webb Surveys Inc. October 16<sup>th</sup>, 2023, be approved subject to the RM of Vanscoy being responsible for all costs associated with the subdivision.

*Carried*

**Suspend Meeting**

07-01-2024 Gregory: That Council suspend the regular meeting for the purpose of opening the public hearing at 9:42 am

*Carried*

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**Public Hearing Discretionary Use – Expansion to Riding Arena LSD 11& 14 NW 22-36-08 W3**

*Deputy Reeve Harvey formally opened the Discretionary Use Hearing at 9:43 am C.S.T. to receive any comments and submissions relating to the Discretionary Use Application to expand service offerings at Prairie Star Stables, LSD 11 & 14 NW 22-36-08 W3*

**Attendees from the Public:** There were no attendees from the public

*Jodi Henares presented the written report regarding this application to expand service offerings at Prairie Star Stables*

**Intent of Application:** The applicants have applied to expand the service offerings of Prairie Star Stables on NW-22-36-08-3, LSD 11 & LSD 14. The expansion of services includes the hosting of equine events and an increased capacity for horse boarding to 60 horses.

**Public Comments:** Thirteen Public Notices were sent out to property owners within a 75 metre radius of the affected parcel, two comments forms were received stating no concerns, one comment form was received from a non-property owner, no other written or verbal comments or telephone calls from the public were received at the municipal office.

*Deputy Reeve Harvey closed the Discretionary Use Hearing at 10:01 am*

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**Reconvene Meeting**

08-01-2024 Kiolo: That the regular meeting of Council reconvene at 10:01 am

*Carried*

**Discretionary Use Application LSD 11 & 14 NW 22-36-08 W3**

09-01-2024 Junop: That the application submitted by the property owners to expand the service offerings of Prairie Star Stables on NW-22-36-08-3, LSD 11 & LSD 14, be APPROVED subject to the following conditions:

- i. That dust control measures are adhered to in accordance with the Dust Control Policy 2-2023;
- ii. That dust control shall be applied to the 200m stretch of Range Road 3082 north of 11th St W for all equine events held at the location;
- iii. That the number of horses to be boarded at the facility shall not exceed 60; and
- iv. The permit may be revoked at any time if, in the opinion of Council, the above conditions are no longer met.

*Carried*



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**Rezoning Application – Parcel E SW 02-35-08 W3**

10-01-2024 Harvey: That the application of the property owner to rezone Parcel E, Plan 102284041 Ext 0 SW-02-35-08-3 be approved, subject to:

- i. The applicant being responsible for all costs associated with the rezoning; and
- ii. Bylaw 02-2024 receiving ministerial approval by the Ministry of Government Relations.

*Carried*

**Bylaw No. 02-2024 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

11-01-2024 Kielo: That Bylaw No.01-2024, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing – Bylaw No. 02-2024**

12-01-2024 Colborn: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, February 8, 2024 at 9:45 am CST.

*Carried*

**Bylaw No. 03-2024 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

13-01-2024 Junop: That Bylaw No.03-2024, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 03-2024**

14-01-2024 Gregory: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, February 8, 2024, at 9:45 am CST.

*Carried*

**Bylaw No. 01-2024 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

15-01-2024 Colborn: That Bylaw No.01-2024, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 01-2024**

16-01-2024 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, February 8, 2024, at 9:45 am CST.

*Carried*

**Rezone & Subdivision Application LSD 13-33-36-07 W3**

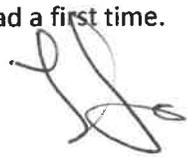
17-01-2024 Kielo: That the application submitted by the property owners to subdivide two 1.01 ha (2.5 acre) parcels from LSD 13-33-36-07-3 Ext 7 as shown as Parcels G & H on the Plan of Proposed Subdivision completed by Webb Surveys dated December 11<sup>th</sup>, 2023, and to rezone the new parcel from AR – Agricultural Residential District to CR2 – Medium Density Country Residential District be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning including the provision of the development fee and Municipal Reserve in the form of cash-in-lieu; and
- ii. Bylaw 04-2024 receiving ministerial approval by the Ministry of Government Relations.

*Carried*

**Bylaw No. 04-2024 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

18-01-2024 Little: That Bylaw No.04-2024, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.



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*Carried*

**Public Hearing - Bylaw No. 04-2024**

19-01-2024 Gregory: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, February 8, 2024, at 9:45 am CST.

*Carried*

**Rezone & Subdivision Application NE 36-36-09 W3**

20-01-2024 Colborn: That the application submitted by the property owners to subdivide a 4.05 ha (10 ac) portion of NE-36-36-09-3 Ext 3 as shown as Parcel D on the Plan of Proposed Subdivision completed by Meridian Surveys Ltd dated August 14<sup>th</sup>, 2023, and to rezone the new parcel from A – Agricultural District to AR – Agricultural Residential District be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning including the provision of the development fee and Municipal Reserve in the form of cash-in-lieu; and
- ii. Bylaw 05-2024 receiving ministerial approval by the Ministry of Government Relations.

*Carried*

**Bylaw No. 05-2024 - Zoning Bylaw Amendment 1<sup>st</sup> Reading**

21-01-2024 Larson: That Bylaw No.05-2024, being a bylaw to amend Bylaw No. 3/18, known as the Zoning Bylaw, be introduced and read a first time.

*Carried*

**Public Hearing - Bylaw No. 05-2024**

22-01-2024 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, February 8, 2024, at 9:45 am CST.

*Carried*

**Subdivision Application – Parcel A S ½ 28-35-07 W3**

*Tabled*

*Henry Janzen entered the meeting at 10:32 am  
To discuss the Raw Water Facility*

*Henry Janzen & Jodi Henares exited the meeting at 10:55 am*

**Request for Proposals – Raw Water Facility**

23-01-2024 Harvey: The RM of Vanscoy No. 345 is requesting proposals to prospective proponents to submit to design and construct a new raw water facility, excluding the pumping system, with the option to add an addition for future expansion of a fire hall located at Parcel A NW 20-35-07 W3 Vanscoy SK; AND FURTHER THAT this request for proposal be advertised on the Sasktenders website with a closing date of January 29, 2024.

*Carried*

*Chief Jason Mochoruk entered the meeting at 11:15 am  
To discuss the police commission report*

*Sgt. Travis Holeha entered the meeting at 11:35 am  
To discuss police vehicles*

*Chief Mochoruck & Sgt. Holeha exited the meeting at 11:57 am*

**Recess**

24-01-2024 Harvey: That this meeting recess at 11:57 am for 20 minutes.

*Carried*

**Reconvene meeting**

Deputy Reeve Harvey called the meeting to order at 12:29 pm

**2024 Workers Compensation Rates**

*Tabled*

**Set Rates for Claims**

25-01-2024 Kielo: That Council set the rates required for any claims, insurance or otherwise, in accordance with the costs set up in Pubworks.

*Carried*

**Gravel Invoice**

26-01-2024 Harvey: That Council approve payment to Henry Klop, not exceeding \$199,999.00 once the Superintendent has reviewed/approved the submitted invoice #572802.

*Carried*

**2024 Plant Health Officers –Appointment**

27-01-2024 Larson: That as requested by The Ministry of Agriculture and SARM the RM of Vanscoy appoint the following six Plant Health Officers as Pest Control Officers 2024:

- Tayo Adegeye
- Joanne Kwasnicki
- Betty Johnson
- Katey Makohoniuk
- Chelsea Neuberger
- Colleen Fennig

*Carried*

**Reports of Administration**

28-01-2024 Little : That the Reports of Administration and Council Committees and other Bodies, be accepted as submitted or as verbally presented.

*Carried*

**2024 Water Key Rates**

29-01-2024 Junop: That the following fees remain unchanged for Water Rates/Keys in 2024:

Water Key per Year 2024

<b>Residential Rate</b>	<b>\$100.00</b>
<b>Agricultural/Commercial Rate</b>	<b>\$500.00</b>

*Carried*

**RoaData December Activity Report**

30-01-2024 Larson: That the Overweight Permit Reports from December submitted by RoaData be accepted as presented.

*Carried*

**Saskatchewan Association of Rural Municipalities (SARM) Resolution Submission**

31-01-2024 Little: That Council approve the following resolution for submission to Saskatchewan Association of Rural Municipalities for the 2024 Annual Convention:

In light of the critical importance of water resources and the potential benefits to the community, we

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propose that SARM lobby the federal and provincial government to include raw water projects under the eligible project categories for the Canada Community Building Fund Program (CCBF). This adjustment aims to facilitate community-led initiatives focused on sustainable water management and infrastructure development. By expanding the scope of eligible projects to encompass raw water initiatives, we can address pressing water-related challenges and enhance the overall resilience and well-being of our communities. This resolution seeks to foster collaboration between local authorities and the federal and provincial government to promote the responsible use and conservation of raw water resources.

*Carried*

**Transfer Station Rates**

32-01-2024 Little: That Council set the transfer station rates as the following; AND FURTHER THAT Administration establish a reasonable float and a process to track the float:

Non-rate payer permits - \$100.00/year (all transfer station fees still apply)

Regular household garbage bags	\$1.50/bag standard black bag
Oversized furniture (couches, mattresses, piano's, etc)	\$20 each
Furniture (chairs, small dresser, car seats)	\$15 each
Carpet/rugs of any kind and underlay	\$10/roll
Painted or treated non-burnable wood	\$30 for level ½ ton full
Drywall	\$65 for ½ ton load
Insulation	\$30/ 1/2-ton load
Fiberglass trailer??	\$50
Doors	\$1/door
Dishwashers with plastic tubs	\$5
Burning barrels	\$1/ring

*Carried*

**Proposed Development Appeals Board**

*Tabled*

**Proposed Lorass Contract Renewal**

*Tabled*

**Tax Abatement**

33-01-2024 Little: That Council approve the tax abatement on the following properties due to receipts being posted in 2024 that should be posted in 2023:

ROLL NO.	LEGAL LAND DESCRIPTION	MUNICIPAL TAX LEVY	PRAIRIE SCHOOL TAX LEVY	TOTAL
1746	NE 07-35-07 W3	19.78	10.08	29.86
1734	NE 36-34-07 W3	3.17	1.73	4.90
1899	SE 31-36-07 W3	1.12	0.62	1.74
580 200	NE W1/2 23-34-08 W3	39.01	22.67	61.68
2344	NW 17-34-08 W3	4.00	0.52	4.52
1900	NE 35-36-07 W3	1.56	0	1.56
1756	SE 12-35-07 W3	27.35	15.06	42.41
18 100	SW 01-36-07 W3	1.66	1.05	2.71
1068	SE 02-35-09 W3	40.29	25.40	65.69

*Carried*

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**Election Workshop Training**

34-01-2024 Harvey: That Council approve payment of \$200.00 to the Rural Municipal Administrators Association (RMAA) for the Administrator/Assistant Administrator to attend the election workshop training to be held in Prince Albert & North Battleford.

*Carried*

**Rescind Resolution**

35-01-2024 Larson: That Council rescind resolution no. 12-08-2023.

*Carried*

**Urban Systems Proposed Contract Renewal**

36-01-2024 Larson: That Council approve the Master Agreement for Consulting Services between the RM of Vanscoy No. 345 and Urban Systems in the estimated amount of \$90,000. The contract is to assist the RM in development advisory services, technical advisory services, subdivision review & recommendations, in accordance with appendix A; AND FURTHER THAT the administrator be authorized to execute the agreement on behalf of the municipality.

*Carried*

**Communications**

37-01-2024 Gregory: That all communications be accepted as presented and filed as received.

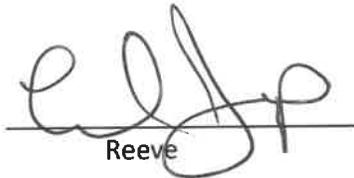
*Carried*

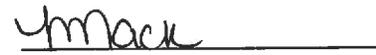
**Adjournment**

38-01-2024 Larson: That this meeting adjourned at 1:41 pm.

*Carried*

Minutes adopted by resolution of Council on the 8<sup>th</sup> day of February 2024.

  
Reeve

  
Administrator