

RURAL MUNICIPALITY OF VANSCOY NO. 345

*Minutes of the Regular Meeting of Council for the Rural Municipality of Vanscoy No. 345 held in the RM of Vanscoy Council Chambers, #300 Main Street
Vanscoy, Saskatchewan
Thursday, December 12, 2024*

Reeve: Leonard Junop
Councillors

Division 1: James Harvey
Division 2: Jeff Colborn ABSENT
Division 3: Jeff Kielo

Division 4: Brandon Little
Division 5: Liana Larson
Division 6: Dean Gregory

Administrator Leanne Mack
Assistant Administrator Heather Fantie

Reeve Junop called the meeting to order at 9:01 am C.S.T.

Conflict of Interest Declaration

None

Agenda

03-12-2024 Little: That the agenda be accepted as presented.

Carried

Approval of Minutes – Regular Meeting

04-12-2024 Kielo: That the minutes of the Regular Meeting of Council held on November 18, 2024 be approved as presented.

Carried

Approval of Minutes – Special Meeting

05-12-2024 Harvey: That the minutes of the Special Meeting of Council held on December 5, 2024 be approved as presented.

Carried

Statement of Financial Activities

06-12-2024 Larson: That the Statement of Financial Activities for the month of November 2024 be accepted as presented.

Carried

List of Accounts for Approval

07-12-2024 Little: That the accounts submitted for payment totaling \$220,571.20 as per attached listing of voucher Nos.11531-11556 and electronic transfer Nos. 1-7 and online banking Nos. 10120-10142; AND FURTHER THAT the November 1-30, 2024 & October 14-november 10, 2024 payroll \$65,927.78 and Council indemnity \$3,372.29 October 1-31, 2024, transferred by direct deposit through Paymate, as attached here to and forming a part of these minutes, be approved for payment.

Carried

Monthly Bank Reconciliation

08-12-2024 Gregory: That the Bank Reconciliation for the month of November 2024 be approved as presented.

Carried

*Superintendent Loewen entered the meeting at 9:08 am
To discuss road concerns at Parcel B NW 20-34-08 W3*

*Jodi Henares – Planner entered the meeting at 9:08 am
to present the December Planning & Development Report*

*Bruce Bell - Bear Hills Media Group entered the meeting at 9:16 am
To discuss the digital billboard application*

Rezoning Application – Blk/Par B – Plan 101981976 Ext 1 NW-20-34-08-3

09-12-2024 Larson: That Council instruct Jodi Henares to invite the Mayor and Council of the Town of Delisle to discuss the proposed development on Parcel B NW 20-34-08 W3 prior to making any further decisions regarding the development permit application.

Carried

Superintendent Loewen exited the meeting at 9:30 am

Development Summary

10-12-024 Larson: That the Planning & Development Report be accepted as presented.

Carried

Digital Billboard Application – NE 18-35-07 W3

11-12-2024 Kiello: That Council support a textual amendment to add provisions for digital billboards to Zoning Bylaw 3/18 for Council's consideration at the January 9, 2024 council meeting.

Carried

Bruce Bell exited the meeting at 9:41 am

Amend Resolution

12-12-2024 That Council amend resolution no. 17-11-2024 by striking out "December 12, 2024" and replacing with "January 9, 2024".

Carried

Suspend Meeting

13-12-2024 Junop: That Council suspend the regular meeting for the purpose of opening the public hearing at 9:46 am.

Carried

Public Hearing for Proposed Bylaw 23-2024

*Reeve Junop formally opened the Public Hearing at 9:46 am
to receive any comments and submissions regarding Proposed Bylaw 23-2024, being a Bylaw to amend
Bylaw No. 3/18, known as The Zoning Bylaw.*

Attendees from the Public: Holly & Eric Franklin attended.

Jodi Henares presented the written report regarding this application to rezone.

Intent of Application: Proposed Bylaw No. 23-2024 will amend the Zoning Bylaw No. 3/18 to accommodate the following changes:

1. Section 13 – Maps, The Zoning District Map, is amended by rezoning Blk/Par DD-Plan 102086502 Ext 0, SE-32-34-06-3, NE-32-34-06-3 from AR – Agricultural Residential to A – Agricultural as shown on the map which is attached to this bylaw as Schedule A.

Public Comments: No written or verbal comments or telephone calls from the public were received.

Reeve Junop closed this Public Hearing at 9:47 am

Reconvene Meeting

14-12-2024 Larson: That the regular meeting of Council reconvene at 9:47 am

Carried

Bylaw No. 23-2024 – Zoning Bylaw Amendment - 2nd Reading

15-12-2024 Harvey: That Bylaw No. 23-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be given second reading.

Carried

Bylaw No.23-2024 – Zoning Bylaw Amendment- 3rd Reading & Adoption

16-12-2024 Larson: That Bylaw No. 23-2024 being a Bylaw to amend the RM of Vanscoy Zoning Bylaw No. 3/18, be read a third time and adopted.

Carried

Rezoning Application – LSD 10 & 15-18-34-08-3 Ext 78

Tabled

Wind Turbine – Proposed Parcel A, SW-25-36-07-3

17-12-2024 Kielo: That Council instruct Jodi Henares to prepare a textual amendment to the Zoning Bylaw to include provisions and regulations for wind turbines and/or power generation facilities in the RM of Vanscoy.

Carried

Rezoning & Subdivision Application – Parcel A, of NW-23-34-09-3

18-12-2024 Kielo: That the application of the property owners to subdivide one 11.54-acre parcel of NW-23-34-09-3, as shown as Parcel A on the Plan of Proposed Subdivision completed by Meridian Surveys Ltd dated October 1st, 2024, and to rezone the new parcel from A – Agricultural District to AR – Agricultural Residential District be APPROVED subject to:

- i. The applicant being responsible for all costs of the subdivision and rezoning; and
- ii. Bylaw 28-2024 receiving ministerial approval by the Ministry of Government Relations.

Carried

Bylaw 28-2024 – Amend the Zoning Bylaw – 1st Reading

19-12-2024 Harvey: That Bylaw No. 28-2024, being a bylaw to amend the Zoning Bylaw 3/18, be introduced and read a first time.

Carried

Set Public Hearing Bylaw 28-2024

20-12-2024 Little: That Public Notice be given that the Council of the Rural Municipality of Vanscoy No. 345 intends to review and make a decision on a Bylaw to amend Bylaw No. 3/18 known as the Zoning Bylaw, on Thursday, January 9, 2024, at 9:45 am CST.

Carried

Jodi Henares exited the meeting at 10:07 am

Reports of Administration

21-12-2024 Gregory: That the Reports of Administration and Council Committees and other Bodies, be accepted as submitted or as verbally presented, Delisle & District Fire Commission.

Carried

Channel Clearing Application

22-12-2024 Harvey: That Council authorize the administrator to apply to Water Security Agency for rebate application for Channel Clearing and Drainage Project Maintenance Activities.

Carried

West Central Municipal Government Committee

23-12-2024 Little: That Council approve a one (1) year membership to the West Central Municipal Government Committee.

Carried

Easement Agreement – Saskenergy Incorporated

24-12-2024 Junop: That Council approve the Easement Agreement with Saskenergy Incorporated to construct and operate rural natural gas distribution pipeline without payment of compensation for right-of-way at Parcel A Plan no. 102422742 NW 20-34-07 W3; AND FURTHER THAT the Administrator is authorized to sign the agreement on behalf of the municipality.

Carried

Reports of Administration

25-12-2024 Little: That the Reports of Administration and Council Committees and other Bodies, be accepted as submitted or as verbally presented.

Carried

*Clay Fertuck-Zehavi & Ednali Fertuck-Zehavi entered the meeting at 10:59 am
To discuss how to promote Saskatchewan/RM for rural development.*

Clay Fertuck-Zehavi & Ednali Fertuck-Zehavi exited the meeting at 11:47 am

Appointment of Council & Administration - Economic Development Committee

26-12-2024 Harvey: That the following Council & Administration appointment to the Economic Development Committee be approved:

- Leonard Junop
- Brandon Little
- Jeff Kielo
- Leanne Mack
- Jodi Henares

Carried

Recess

27-12-2024 Larson: That this meeting recess at 11:59 am for 15 minutes.

Carried

Reconvene meeting

Reeve Junop called the meeting to order at 12:21 pm

Bylaw 25-2024 - Traffic Bylaw 2nd Reading

28-12-2024 Little: That Bylaw No. 25-2024 be given second reading.

Carried

Bylaw No. 25-2024 – Traffic Bylaw- 3rd Reading & Adoption

29-12-2024 Gregory: That Bylaw No. 25-2024 being a bylaw to regulate the operation & parking of vehicles, uncontrolled intersections and the use of the highways, be read a third time and adopted.

Carried

RoaData November Activity Report

30-12-2024 Harvey: The Overweight Permit Reports from November submitted by RoaData be accepted as presented.

Carried

2024 RM Arrears Penalty Rate

31-12-2024 Little: That in accordance with Bylaw No. 07-2023, the penalty rate for Outstanding Tax Arrears in 2025 remains at 2% per month.

Carried

2024 Outstanding Invoices

32-12-2024 Kielo: That as per *The Municipalities Act* any outstanding applicable invoices unpaid as of December 31, 2024, be added to the tax roll as arrears on January 1, 2025.

Carried

2025 Annual Salary Out of Scope Employees

33-12-2024 Harvey: That the annual out of scope employee wages effective January 1, 2025 be paid as follows:

- Leanne Mack, Administrator 3.85%;
- Superintendent, Scott Loewen 5%;
- Assistant Administrator, Heather Fantie 3.5%;
- Community Planner, Jodi Henares 3.5%.

Carried

2024 Janitorial Wages

Tabled

2025 Waste Transfer Site Attendants Annual Wages

34-12-2024 Little: That the 2025 Transfer Station Attendants wages be paid as follows:

- Marjorie Crockett -3.5% increase
- Toni Chorney - 3.5% increase

Carried

Municipal Revenue Sharing Grant – Declaration of Eligibility

35-12-2024 Harvey: The Council of the Rural Municipality of Vanscoy No. 345 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Delisle Library Annual Donation

36-12-2024 Harvey: That the Delisle Library be forwarded the Annual Donation of \$1,500.00 in accordance with the Grants and Contributions Policy.

Carried

SARM Property Self-Insurance Program Renewal

37-12-2024 Kielo: That the SARM Property Self-Insurance Program schedules for the RM of Vanscoy No. 345 be renewed for the 2025 year.

Carried



RM Liability Self-Insurance and Excess Liability Insurance Plan Renewal

38-12-2024 Junop: That the SARM Liability Self-Insurance Plan be renewed for 2025, and that the RM of Vanscoy once again purchase an additional Three Million Excess Liability Insurance coverage, therefore resulting in 6 million dollars of Liability Insurance coverage for the RM again in 2025.

Carried

Fidelity Bond

39-12-2024 Larson: That we renew the fidelity bond through Saskatchewan Association of Rural Municipalities (SARM) in accordance with section 113 of *The Municipalities Act*.

Fidelity Bond Insurance \$50,000 (coverage) \$155.00 (premium) plus PST
Registered Mail \$50,000 (coverage included)
Money & Securities \$2,500 (coverage included)

Carried

Working Remotely Policy

40-12-2024 Larson: That Council adopt the Working Remotely Policy as presented and forming a part of the consolidated policy manual section 200.41.

Carried

Community Funding Policy

41-12-2024 Kiello: That Council adopt the Community Initiative Policy as presented and forming a part of the consolidated policy manual section 200.27.4; AND FURTHER THAT section 200.27 be changed to Community Funding Policy with the breakout of 200.27.1 Municipal Reserve Allocation, 200.27.2 Municipal Reserve Allocation – Village of Vanscoy and 200.27.3 Grants and Contributions.

Carried

Bylaw 27-2024 – Repeal Bylaw – 1st Reading

42-12-2024 Little: That Bylaw No. 27-2024, being a bylaw to repeal bylaw be introduced and read a first time.

Carried

Bylaw No. 27-2024 – Repeal Bylaw - 2nd Reading

43-12-2024 Gregory: That Bylaw No. 27-2024 be given second reading.

Carried

Three Readings at One Meeting

44-12-2024 Larson: That Bylaw No. 27-2024 being a bylaw to repeal bylaw, be given three readings at this meeting

Carried Unanimously

Bylaw No. 27-2024 – Repeal Bylaw- 3rd Reading & Adoption

45-12-2024 Harvey: That Bylaw No. 27-2024 being a bylaw to repeal bylaw, be read a third time and adopted.

Carried

Annual Weed Report

46-12-2024 Kiello: That Council acknowledge the 2024 Annual Weed Report submitted by the Weed Inspector in accordance with the Crops and Irrigation Branch, Ministry of Agriculture.

Carried

Percentage of Values

47-12-2024 Little: That Council acknowledge the Government of Saskatchewan has determined the percentages of value to be applied to properties starting in January 2025, will remain unchanged for 2025 at:

- Non-arable (range) land and improvements: 45 per cent
- Other agricultural land and improvements: 55 per cent

- Residential: 80 per cent
- Multi-unit residential: 80 per cent
- Seasonal residential: 80 per cent
- Commercial and industrial: 85 per cent
- Grain elevators: 85 per cent
- Railway rights of way and pipeline: 85 per cent

Carried

Location Release Form

48-12-2024 Kielo: That Council authorize the Administrator to sign the location release form for the production team of "Staying Wild" for the scene that was filmed in the Pike Lake area – Range Road 3070 and Christensen Road.

Carried

Void cheque

49-12-2024 Little: That Council authorize administration to Void Cheque #11523 to Saskatchewan Association of Rural Municipalities (SARM); AND FUTHER THAT the amount be remitted via electronic funds transfer due to the postal strike.

Carried

Administrator Holidays

50-12-2024 Kielo: That Council approve the holiday request submitted by the Administrator for December 24, 2024 (1/2 day) from 8:00 am – 12:00 pm.

Carried

*Superintendent Loewen entered the meeting at 12:55 pm
To discuss municipal maintenance operations*

Winter Road Maintenance Policy

Tabled

Capital Purchase

51-12-2024 Gregory: That Council approve the capital purchase of the 9' Pro Plus Plow, complete with mount and controller and light package from Fort Garry Industries Ltd. Saskatoon SK not to exceed \$15,000.

Carried

Superintendent Report

52-12-2024Harvey: That the Superintendent report, be accepted as verbally presented.

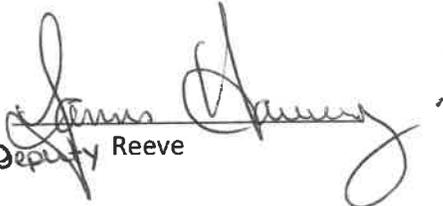
Carried

Adjournment

53-12-2024 Larson: That this meeting adjourn at 1:23 pm.

Carried

Minutes adopted by resolution of Council on the 9th day of January, 2025


James Harvey
Deputy Reeve


Administrator

